

KINFRA INTERNATIONAL APPAREL PARKS LTD. (KIAP)
(A Government of Kerala Undertaking)

Park Centre, St. Xavier's College P. O., Menamkulam, Kazhakuttom, Thiruvananthapuram -695 586
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EXPRESSION OF INTEREST (EOI)

for

**Selection of Engineering Consultant for the upgradation of infrastructure
for Working Women's Hostel at KINFRA International Apparel Parks Ltd,
Menamkulam, Kazhakuttom, Thiruvananthapuram**

KINFRA INTERNATIONAL APPAREL PARKS LTD (KIAP)

Name of Work: Selection of Engineering Consultants for the upgradation of infrastructure for Working Women's Hostel at KINFRA International Apparel Parks Ltd, Thumba, Thiruvananthapuram

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Advertisement

EOI invited from Engineering Consultants



KINFRA International Apparel Parks Ltd. (KIAP), a Government of Kerala company invites expression of interest from eligible Engineers/Firms for providing Engineering Consultancy Service for the work of 'Upgrading infrastructure for Working Women's Hostel at KIAP', Kazhakuttom for an approximate value of ₹ 2 Crores.

*The last date of submission of application is upto
04:00 pm on 24.12.2020*



*Contact: 0471-2706005 / 8547058202
For details: <https://www.kinfrainii.org/tenders>*

*Place: Thiruvananthapuram
Date: 10.12.2020*

*Sd/-
Chief Executive Office*



Notice Inviting Expression of Interest for:

Selection of Engineering Consultants for the upgradation of infrastructure for Working Women's Hostel at KINFRA International Apparel Parks Ltd, Thumba, Thiruvananthapuram

Expression of Interest (EOI) is invited by the Chief Executive Officer, Park Centre, Thumba, Thiruvananthapuram for selection of Engineering Consultant(s) for the upgradation of infrastructure at Working Women's Hostel at KINFRA International Apparel Parks Ltd, Thiruvananthapuram. The details of work are as follows:

Sl. No.	Name of Work	Location	Scope of work	Apprx. cost of work
1	Upgradation of infrastructure for working women's Hostel at KINFRA International Apparel Parks Ltd., Thiruvananthapuram	Kazhakuttom, Thiruvananthapuram	<ul style="list-style-type: none"> • Leakage arresting work • Providing roofing sheet in the terrace. • Rerouting of rainwater pipelines. • Painting of building and steel structures. • Repair and maintenance of broken ceramic tiles, sanitary fittings, windows and doors in Hostel Building. • Rewiring for entire building. • Revamping of fire fighting system. • Construction ETP and Septic tank maintenance. • Replacing rusted main gate. • Drainage and manhole cleaning. • Security cabin renovation. • Implementing CCTV surveillance system. • Providing plug points. • Supply and installation of tube lights, ceiling fans, exhaust fans, water coolers, incinerators, refrigerator, biogas plant and vessels for kitchen. 	2 Crores

It is proposed that the Engineering Consultant will assist KIAP in project formulation and Appraisal including the Architectural, Structural, mechanical, electrical, plumbing, sewage, fire fighting services etc for the projects assigned to them.

The applicant may be a **registered firm in Kerala** and engaged in major construction projects, with experience in the field of Engineering Consultancy for a **minimum period of seven years**, ending the last date of month previous to the one in which the applications are invited for empanelment.



1. Scope of work by the Engineering Consultant

The Engineering Consultant shall be responsible for the service support from project Formulation to commissioning of the assigned project as given below:

Preliminary Phase

- Preliminary investigation.
- Preparation of Master Plan.
- Concept and schematic drawings.
- Preliminary drawings, preliminary structural design and preliminary estimates (including Mechanical, Electrical, Plumbing, Sewage and Fire fighting services etc.).
- Preparation of DPR with detailed estimate in PRICE software.
- Assisting client in getting requisite approval from authorities concerned.

Bid Process Management Phase

- Preparation of detailed Architectural & detailed Engineering designs and drawings (including Mechanical, Electrical, Plumbing, Sewage and Fire fighting services etc.).
- Preparation of bid documents.
- Evaluation of technical bids submitted by bidders.
- Evaluation of rates quoted and recommendation based on comparison with market rates (PRICE software).

Pre-construction Phase

- Getting and recommending Contractor's work schedule.
- Periodical inspection of work site as required by KIAP.

2. Eligibility

2.1 The applicant must be a **reputed & registered Engineering consultancy Firm/Engineer** with experience and expertise in Engineering Consultancy Services of various Civil construction works and Electrical works. The applicants should have completed Engineering consultancy services for works **within last seven years** as per the below mentioned criteria.

Eligibility conditions:

1. Firm/Engineer should have completed Engineering consultancy services for works which include Civil and Electrical works.

Three similar works each of value not less than ₹ 0.80 Crores.

OR

Two similar works each of value not less than ₹ 1.20 Crores.

OR

One similar works of value not less than ₹ 1.60 Crores.



2.2 The eligible consultant shall be required to submit self-attested copies of the following along with the application.

- i. Copy of registration certificate of the firm/engineer.
- ii. Documents supporting the claim as per the above including the appointment letter / work order or contract agreement and completion certificate from the Client.
- iii. Details of Permanent Account Number (PAN).
- iv. GST registration certificate

3. Instructions & Guidelines for Submission of Application for Selection of Engineering Consultants

- i. The document can be downloaded from our website at www.kinfraiii.org
- ii. Any addendum/corrigendum relating to this EOI will be published in KIAP website only & these will be part of the tender.
- iii. The applicant must submit a non-refundable processing fee (Tender fee) of ₹ 5000/- in the form of DD drawn in favour of Kinfra International Apparel Parks Ltd., payable at Thiruvananthapuram.
- iv. **Submission of Application:** Applicant shall submit their offer in two cover system:-

Cover-1 to be addressed and super scribed 'PART-1 Prequalification Bid' and should contain Application with annexures I to VI, all the necessary documents along with processing fee in the form of DD drawn in favour of KIAP, payable at Thiruvananthapuram. The name of the work and the address of the applicant should be written on the cover.

Cover-2 to be addressed and super scribed 'PART-2 Price Part and Terms & Conditions' and the name of the work, name and address of the applicant and to contain the priced schedule alone duly filled in, in the manner specified and signed on all pages.

Both covers No.1 & 2 shall be put together in cover No.3 and shall be duly sealed and indicate the name and address of the applicant. This cover shall be addressed and super scribed "Selection of Engineering Consultant for the Upgradation of Infrastructure for Working Women's Hostel at KINFRA International Apparel Parks Ltd, Thumba, Thiruvananthapuram". Demand draft number and date shall be written on this cover and shall be dropped in the tender box. **Application without processing fee will not be considered for further process and will be rejected summarily.** The application should reach Chief Executive Officer, Park Centre, St Xavier's College P. O., Thumba, Thiruvananthapuram -695 586, on or before 04:00 pm on 24/12/2020.

The application received will be opened on 29/12/2020 at 03:30 pm in the office of KIAP Park Centre, Thumba. The opening date for price bid will be intimated only to the qualified bidders.



- a) The application shall be signed by the authorized person (s) of the firm. All pages of the EOI document shall be signed and seal affixed by the applicant.
- b) The application shall be submitted only as per the enclosed format (s) along with Annexures, Self-attested documentary proof(s) in respect of the details furnished in the application form. The intending firms/engineer shall also submit the list of such projects where due to any disputes litigation was invoked and or the consultancy services were abandoned/suspended by the client(s). Suppression of any information in this regard may lead to disqualification of the firm concerned, if such information comes to the notice of KIAP, subsequently incomplete applications will be summarily rejected.
- c) KIAP reserves the right to accept or reject any application or cancel this EOI process without assigning any reason or incurring any liability thereof.
- d) Summary of regular/permanent professional employees and key Personnel including the nature of specialization, qualifications and experience should be enclosed along with certificates.
- e) Applicants should give an undertaking certifying that the firm/engineer has not been blacklisted by any Govt. /Local bodies/PSUs.
- f) Applicants for have successfully fulfilled minimum criteria shall be eligible to apply. Certified copies of award letters or work order or contract agreement or completion certificate from the client (Certificate issued by an officer not below the rank of Executive Engineer or equivalent) should be enclosed.
- g) EOI submitted by firms/engineer formed as joint ventures for the purpose of participating in this particular EOI is not eligible.
- h) KIAP shall not be responsible for any delay/ loss of documents or incorrect filling of application form and annexures I to VI of the application. Also, KINFRA Shall not be responsible for delay/ non-receipt of filled-in application form along with documentary proofs sent by registered post.
- i) KIAP reserves the right to modify the criteria and take its own decision if so required.
- j) The evaluation of the applications submitted by the firms/engineer shall be undertaken based on details submitted by them strictly as per requirement of this EOI document. No clarification/additional information in this regard will be sought from the applicants. Applicants shall not be required to submit their own, additional information or material subsequent to the date of submission and such material if submitted will be disregarded. It is therefore essential that all the details are submitted by the applicants accurately and specifically as per requirement of this EOI. However, KIAP reserves the right to ask any clarification from the applicants for details submitted if it so desires during evaluation.



- k) KIAP will shortlist the applicants after the evaluation of the credentials submitted by the applicants. KIAP will intimate the shortlisted applicants for the Presentation. The short listed firm must be willing to make a presentation about their organisation & past work, before a group of experts on a date prescribed by KIAP. Marks for Presentation also considered for empanelling of Engineering Consultancy.

l) CONFLICT OF INTEREST

- i. An 'Applicant' (Sole Proprietor Firm/Engineer or Any member of the Consortium) shall not have a conflict of interest, as defined hereunder that may affect the Selection Process.
- ii. The Applicant shall provide professional, objective and impartial advice and at all times hold KIAP's interests paramount, avoid conflicts with next level of assignments for carrying out Consultancy. The Applicant shall not accept or engage in any assignment with KIAP, that would be in conflict with its prior or current obligations to other employers, or that may place it in a position of not being able to carry out the assignment in the best interests of KIAP.
- iii. Without limiting the generality of the above, an Applicant shall be considered to have a Conflict of Interest, if;
 - Such applicant (or any constituent thereof) and any other Applicant (or any constituent thereof) have common controlling shareholders or other ownership interest, provided that this qualification shall not apply in cases where the direct or indirect shareholding in an Applicant or a constituent thereof and in other Applicant(s) (or any of its constituents) is less than 5% of its paid up and subscribed capital; or
 - A constituent of such Applicant is also a constituent of another Applicant; or
 - Such Applicant has the same authorized representative for purposes of this Application as any other Applicant; or
 - Such applicant has a relationship with the prospective developer (to be engaged by KIAP) either directly or through third parties who may bid as developer based on the proposal prepared by KIAP's empanelled consultant for that particular assignment. The applicant or its subsidiaries shall not take up any assignment which results in conflict with the present assignment.
- iv. If any time during evaluation of proposals or during execution of consultancy contract, any Applicant is found to have a Conflict of Interest, he shall be disqualified. In the event of disqualification, KIAP shall forfeit



and appropriate the Bid Security compensation and damages payable to KIAP for, inter alia, the time, cost and effort of KIAP including consideration of such Applicant's Proposal, without prejudice to any other right or remedy that may be available to KIAP hereunder or otherwise.

- v. **Any clarification required by applicant firms/Engineers on the invitation of EOI, shall be sent from official e-mail id only, addressed to mail@kinfraiii.org, within 10 days from the date of publishing. (or contact 0471-2706003,005 on all working days from 10.00 am to 5.00 pm)**



APPLICATION FORM

INFORMATION TO BE FURNISHED BY THE APPLICANTS

Sl No	Particulars	Details
1	Name of Organization	
2	Address	
	Mobile No.	
	Telephone No.	
	Fax No.	
	E-mail ID	
3	Organization Details	Annexure I
4	List of Consultancy assignments completed in the last seven years ending 31 st March, 2020	Annexure II
5	List of Consultancy assignments in progress(Civil/Electrical)	Annexure III
7	Undertaking	Annexure IV
8	Details to be submitted in the covering letter	Annexure V

Place

Signature of the Applicant

Date

Name & Designation



Annexure I

ORGANISATIONAL DETAILS

Sl.No	Parameter	Details
1	Year of Establishment	
2	Status of Firm (Proprietorship/ Partnership/ Any other)	
3	Details of Enlistment as Consultancy Firm	
4	Empanelment with Govt. Organizations (Mention names along with copies of empanelment letters)	
5	Name, Designation, Academic Qualification , Experience of	
	a. Key Personnel*	
	b. Others**	
6	Address and phone numbers of Head and Key personnel	

Place

Signature of the Applicant

Date

Name and designation with seal



Annexure II

LIST OF CONSULTANCY ASSIGNMENTS COMPLETED IN LAST 7 YEARS ENDING 31March 2020

Sl.No	Name of Work/Project with address	Short description of Consultancy assignments	Name and Address of owner/client	Cost of work/Project	Date of start of work/project		Date of completion of work/project		Bonus issued/Liquidated damages if any imposed on Consultant	Any other relevant information
					Stipulated	Actual	Stipulated	Actual		

NOTE:

Workmeans Architectural Consultancy work. The list of works/project mentioned should be substantiated with documentary evidence such as work orders or contract agreement or completion certificates from the owner/client.

Place
Date

Signature of the applicant
Name and designation with seal



Annexure III

LIST OF CONSULTANCY ASSIGNMENTS IN PROGRESS (CIVIL/ELECTRICAL)

Sl.No	Name of Work/Project with address	Short description of Consultancy assignment	Name and address of Owner/Client	Cost of work/Project	Date of Start of Work/Project	Date of Completion of Work/Project	Status of work	Expected date of completion	Any other Relevant Information

NOTE:

Work/Project means Architectural Consultancy work. The list of works/project mentioned should be substantiated with documentary evidence such as work orders or contract agreement or certificates.

Place

Signature of the applicant

Date

Name and designation with seal



Annexure IV

TO WHOM SO EVER IT MAY CONCERN

1. It is certified that our firm.....is having capability of carrying out **Engineering Consultancy services** as laid down in Notice Inviting Expression of Interest (EOI) for **'Selection of Engineering Consultants for the upgradation of infrastructure at Working Women's Hostel at KINFRA International Apparel Parks Ltd, Thumba, Thiruvananthapuram'**.
2. It is certified that our firmis not blacklisted by any Central/State Govt Departments/ PSUs/ Autonomous and statutory bodies.
3. It is further certified that all information/data furnished in the application form and annexures for Empanelment are true to the best of our knowledge and belief.

Date

Signature of the applicant

Place

Name and designation with seal



Annexure V

DETAILS TO BE SUBMITTED IN THE COVERING LETTER

- 1) Name of Firm :
- 2) Mailing Details of Firm :
- a) Address :
- :
- b) Tel No. :
- c) Fax No. :
- 3) E-mail ID of Firm :
- 4) Contact details of the applicant :
- a) Name :
- b) Designation :
- c) Mobile No :
- d) Tel.No :
- 5) Details of non-refundable processing paid :
- a) Amount :
- b) DD No. :
- c) Details of Bank :

Date

Signature of the applicant

Place

Name and designation with seal



List of Documents to be submitted in sealed Envelope:

- I. Cover 1 -Prequalification Bid
 - a) Organization Details (Annexure I)
 - b) List of Architectural Consultancy assignments completed (Annexure II)
 - c) List of Architectural Consultancy assignments in progress(Civil/Electrical) (Annexure III)
 - d) Undertaking (Annexure IV)
 - e) Details to be submitted in the covering letter(Annexure V)
 - f) Copy of registration certificate of the firm.
 - g) Documents supporting the claim as per the above including the appointment letter / work order or contract agreement and work completion certificates from the client.
 - h) Details of Permanent Account Number (PAN).
 - i) GST registration certificate
 - j) Processing fee in the form of Demand Draft
 - k) Prequalification Bid duly filled and signed (Each page should be signed by the bidder with seal).
- II. Cover 2- Price Part and Terms & Conditions duly filled and signed.

For any Clarifications contact:

Park Centre, St. Xavier’s College P O
 Thumba, Thiruvananthapuram -695 586, Phone:0471-2706003,005

Important Dates

Last Date of submission	-	04:00 PM on 24/12/2020
Prequalification Bid Opening	-	03:30 PM on 29/12/2020
